

Forward Plan of Key Decisions

December 2018

The Forward Plan is produced by the Council under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Committees, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This is the Forward Plan prepared for the period **1 - 31 December 2018** and will normally be replaced at the end of each calendar month.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £200,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and its committees, together with the individual Portfolios held, where appropriate. The membership of Cabinet and its committees, and their meeting dates can be found [via this link](#). Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a list of Portfolio Holders used in the Plan is set out overleaf).

The Plan has been set out in the following sections:

Section A – Cabinet and Committees

Section B - Individual Portfolio Holders

Section C – Officer Decisions

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 5 of the Plan, at the above address. Copies of documents listed in the Plan for submission to a decision taker are available for inspection on the Council's website or by writing to the above address. Where the document is a committee report, it will usually be available five days before the meeting. Other documents relevant to the decision may also be submitted to the decision maker and are

available on Council's website or via email democracy@winchester.gov.uk or by writing to the above

Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 refers to the requirement to provide notice of an intention to hold a meeting in private, inclusive of a statement of reasons. If you have any representations as to why the meeting should be held in private, then please contact the Council via democracy@winchester.gov.uk or by writing to the above address. **Please follow this link to definition of the paragraphs** (Access to Information Procedure Rules, Part 4, page 32, para 10.4) detailing why a matter may be classed as exempt from publication under the Local Government Acts, and not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact David Blakemore (Democratic Services Manager) on 01962 848 217.

Cllr Caroline Horrill

Leader of the Council

31 October 2018

Cabinet Members:

- Cllr Caroline Horrill
- Cllr Rob Humby
- Cllr Guy Ashton
- Cllr Caroline Brook
- Cllr Stephen Godfrey
- Cllr Lisa Griffiths
- Cllr Stephen Miller
- Cllr Jan Warwick

Portfolio Held:

Leader & Portfolio for Housing Services

Deputy Leader & Portfolio for Business Partnerships

Finance

Built Environment

Professional Services

Health & Wellbeing

Estates

Environment

	Item	Portfolio Holder	Cost (over £200,000)	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Committee, Portfolio Holder or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
1	Local Plan 2036 - Update & Next Stages	Portfolio Holder for Built Environment	tbc	All Wards	Jenny Nell	Committee Report	Cabinet (Local Plan) Committee	Dec-18	3-Dec-18	Open
2	Approval of SHELAA for Publication	Portfolio Holder for Built Environment	tbc	All Wards	Jenny Nell	Committee Report	Cabinet (Local Plan) Committee	Dec-18	3-Dec-18	Open
3	Adoption of revised Statement of Community Involvement	Portfolio Holder for Built Environment	tbc	All Wards	Jenny Nell	Committee Report	Cabinet (Local Plan) Committee	Dec-18	3-Dec-18	Open
4	Updated Local Development Scheme	Portfolio Holder for Built Environment	tbc	All Wards	Jenny Nell	Committee Report	Cabinet (Local Plan) Committee	Dec-18	3-Dec-18	Open

	Item	Portfolio Holder	Cost (over £200,000)	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Committee, Portfolio Holder or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
5	Council Strategy Update	Leader and Portfolio Holder For Housing	tbc	All Wards	Simon Howson	Committee Report	Cabinet	Dec-18	12-Dec-18	Open
6	Medium Term Financial Planning	Portfolio Holder for Finance	tbc	All Wards	Joseph Holmes	Committee Report	Cabinet	Dec-18	12-Dec-18	Open
7	Q2 Financial and Performance Monitoring	Portfolio Holder for Finance	n/a	All Wards	Joseph Holmes	Committee Report	Cabinet	Dec-18	12-Dec-18	Open
8	Community and Voluntary Sector Grants Review	Portfolio Holder for Business Partnerships	tbc	Town Wards	Susan Robbins	Committee Report	Cabinet	Dec-18	12-Dec-18	Open
9	Approval of brief for strategic advisor	Leader and Portfolio Holder For Housing	tbc	All Wards	Veryan Lyons	Committee Report	Cabinet	Dec-18	12-Dec-18	Open

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10	Land Transaction	Portfolio Holder for Estates	tbc	All Wards	Kevin Warren	Committee Report	Cabinet	Dec-18	12-Dec-18	Part exempt 3
11	The future of the Traffic/ Transport and On Street Parking Agency Agreements	Portfolio Holder for Environment	tbc	All Wards	Richard Botham	Committee Report	Cabinet	Dec-18	12-Dec-18	Part exempt 1,2,4
12	Environmental Services Contract Update	Portfolio Holder for Environment	tbc	All Wards	Steve Tilbury	Committee Report	Cabinet	Dec-18	12-Dec-18	Part exempt 3
13	Station Approach - Outline Business Case & Progression RIBA Stage 2 to 3	Portfolio Holder for Estates	tbc	St Bartholomew; St Paul	Ian Charie	Committee Report	Cabinet (Station Approach) Committee	Dec-18	18-Dec-18	Part exempt 3